



Guided School Program Scholarship Information and Application

All are welcome to visit and explore the outdoor classroom at Five Rivers Environmental Education Center. The Guided School Program (GSP) encourages students to engage with their environment through hands-on activities designed around NYS Standards. Note that due to the limited funding available from Friends of Five Rivers, we ask that you first seek alternate funding through your PTA/PTOs, [BOCES](#), or [NY Connect Kids to Parks](#). Environmental Educational Scholarships are available through Friends of Five Rivers to cover the cost of the lesson and/or busing. Teachers are urged to read the following guidelines and submit their application in a timely manner. We hope to see you at Five Rivers!

Scholarship Information

- Teachers may apply for a Guided School Program Scholarship once per year.
- A maximum of \$500 may be awarded to cover the following costs:
 - Guided Lesson Fees - \$125 per group of 15 students
 - Bus Transportation - cost of busing with a two-bus maximum
 - Guided Lesson and Bus Transportation – a combination of the above
- Special consideration will be given to those able to demonstrate need.
- A maximum of two (2) scholarships can be awarded per school per academic year.

Steps to Apply for a Guided School Program Scholarship

1. Schedule a GSP Lesson using the online Lesson Request Form found on Friends' website at: FriendsofFiveRivers.org.
2. Receive confirmation of your visit date from Friends in the form of a Confirmation Letter.
3. Arrange bus transportation for the confirmed date and time.
4. Complete the online Scholarship Application form in its entirety.

Submit the scholarship form via email to: education@friendsoffiverivers.org. The scholarship form must be received one month prior to your scheduled visitation date. Applications are reviewed and awarded on a monthly basis.

Scholarship Funding Distribution

We will notify you immediately upon acceptance of your application and award amount so you can proceed with your planning.

*If the scholarship is to also cover the cost of transportation, *we will pay the bus company directly.*

Cancellation Policy

In the case of a cancellation, teachers are responsible to notify Friends of Five Rivers and the transportation service in accordance with the Confirmation Letter sent at the time of scheduling. All scholarship funds must be returned to Friends of Five Rivers should a cancellation occur.

Questions?

Contact Friends of Five Rivers at (518) 475-0295 or info@friendsoffiverivers.org

FRIENDS OF FIVE RIVERS

Supporting Environmental Education

56 Game Farm Road, Delmar, NY 12054 · Phone: 518-475-0295 · www.FriendsofFiveRivers.org

Friends is a not-for-profit charitable organization 501c3 · EIN: 23-7309978



Guided School Program Scholarship Information and Application

SCHOLARSHIP FORM

By submitting this form, the Primary Contact Teacher acknowledges:

- I am not guaranteed a scholarship until Friends of Five Rivers sends a written confirmation. I am responsible to read and adhere to the pre-visit materials sent after a scholarship has been awarded.
- I am responsible for booking the Guided Lesson and the transportation for this field trip.
- I am responsible to cancel the Guided Lesson and the transportation in accordance with the pre-visit materials. I am further responsible to return all scholarship funds should a cancellation occur.
- I understand and meet the requirements of this scholarship on behalf of the school and classes applying.

ALL FIELDS MUST BE COMPLETED IN ORDER FOR THE FORM TO BE ACCEPTED FOR REVIEW

Date of Application: _____

School Name: _____ District Name: _____

Full School Mailing Address (Street, City, Zip): _____

Primary Contact Teacher Name: _____

Contact Teacher Phone: _____ Contact Teacher Email: _____

Confirmed Field Trip Date: _____ Guided Lesson Selected: _____

Are you requesting scholarship funding for (check one): Guided Lesson Bus Transportation Both

Check the number of students attending the visit and corresponding lesson fee:

1-15 students (\$125) 16-30 students (\$250) 31-45 students (\$375) 46-60 students (\$500)

Current annual expense per pupil (Total Budget/Total Attendance): _____

Total percentage of Free/Reduced Lunch Program students: _____

Briefly describe how a Guided Lesson will help support the curriculum your class is studying: _____

FOR BUS SCHOLARSHIP REQUESTS, PLEASE COMPLETE

Note: If awarded, Friends of Five Rivers will pay the bus company directly

Name of Bus Provider: _____

Name of Bus Provider Contact: _____

Bus Contact Phone: _____

Number of Buses: _____ Estimated Fee / Bus: \$ _____

FRIENDS OF FIVE RIVERS

Supporting Environmental Education

56 Game Farm Road, Delmar, NY 12054 · Phone: 518-475-0295 · www.FriendsofFiveRivers.org

Friends is a not-for-profit charitable organization 501c3 · EIN: 23-7309978