

PRE-VISIT CHECK LIST

Plan for success! Use this checklist to prepare for a safe, exiting day of exploration.

- _____ **COMMUNICATE:** Share this information with your colleagues including fellow teachers, principal, school nurse, and bus garage, so everyone is aware of these details.
- _____ **COVID 19 PROTOCOLS:** All participants must wear a mask over their nose and mouth if worn at school during outdoor recess. Social Distancing will be used as much as possible during the visit.
- _____ **CHECK-IN:** Arrive promptly at the scheduled check-in time provided. Enter through the BUS ENTRANCE. The GSP Coordinator will greet you at the roundabout.
- _____ **NAME TAGS:** Name tags are required for students, teachers and chaperones.
- _____ **PRE-VISIT MATERIALS:** Use detailed preparatory lesson plans and chaperone guidelines found on Friends of Five Rivers website at www.friendsoffiverivers.org.
- _____ **FIELD GROUPS:** Create field groups of up to 15 students max with 2 chaperones min. Marvelous Maples field group size is 12 students max per group.
- _____ **MEDICATIONS:** Work with the school nurse to prepare and divide student medication(s). Medication(s) must be carried by an adult in the child's field group. Adult must know how to administer medication(s).
- _____ **SPECIAL NEEDS:** Notify us of any special needs your group may have, including but not limited to, mobility issues, ELL, and allergies. Note: Five Rivers is not a nut-free facility.
- _____ **CLOTHING:** Dress for the weather. Lessons are held outside in all weather conditions except thunder/lightning storms. To stay comfortable throughout the lesson, wear layers.
- _____ **CHAPERONES:** Adult chaperones are an integral part of the field trip. Chaperones will help record findings, pass out equipment, and monitor behavior. Chaperones are responsible for administering medication(s).
- _____ **SNACKS/LUNCH:** You are encouraged to bring a snack for the trail and pack a picnic lunch. Five Rivers is a carry in, carry out facility.
- _____ **VISITOR GUIDELINES:** *Please discuss these points with your group prior to your visit:*
- Five Rivers is a nature sanctuary. Respect all parts of the environment during the visit, especially when examining and handling plants and wildlife. Leave no trace of your visit.
 - Certified Service Animals are allowed. No other animals are allowed on site.
 - The Visitor Center is open for your use *after* your lesson. Plan your time accordingly.
 - Public restrooms are available.
 - Smoking and littering are strictly prohibited.
 - Use caution when crossing the parking lot or nearby roads.
 - Enjoy the natural setting of Five Rivers keeping in mind that others are doing the same.

8-11-23

